

**THE TOWNSHIP OF ASPHODEL-NORWOOD  
COUNCIL MINUTES**

April 27, 2010

2010-06

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The Municipal Council of the Township of Asphodel-Norwood held a Regular Council meeting on the 27<sup>th</sup> day of April 2010, at 9:00 a.m. in the Town Hall Council Chambers with the following in attendance:

Council Members: Reeve Percy  
Deputy Reeve Low  
Councillor Millett  
Councillor Hay

Regrets: Councillor Manley

Staff present: Valerie Przybilla      CAO / Clerk-treasurer  
Kendra Sedgwick      Deputy Clerk  
Brian McMillan      Manager of Public Works  
Chuck Pedersen      Fire Chief / Facilities Manager

Media: Bill Freeman      The Shield  
Mark Hoult      The Community Press

**CALL TO ORDER**

Reeve Percy called the meeting to order at 9:00 a.m.

**DECLARATION OF PECUNIARY INTEREST**

Reeve Percy advised members that anyone having a pecuniary interest in any matter before this council could declare that interest now or at the time the matter arises.

None declared at this time.

**DELEGATION**

Angela Lloyd, Trustee / Vice Chairperson Kawartha Pine Ridge District School Board

Notes:

**MINUTES & NOTES**

**Regular Council Meeting Minutes of March 23, 2010**

82 /10 Moved by: Deputy Reeve Low

Seconded by: Councillor Millett

***“THAT the minutes from the regular council meeting of March 23, 2010 be adopted as circulated;***

***AND FURTHER THAT the minutes from the special council meeting of April 6<sup>th</sup> and 13<sup>th</sup> be adopted as circulated.”*** Carried

**BUSINESS ARISING FROM THE MINUTES**

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**REPORTS**

**Chuck Pedersen, Fire Chief**

Re: Tank 2 Body Purchase

83 /10 Moved by: Councillor Hay

Seconded by: Deputy Reeve Low

*“THAT the Council of the Township of Asphodel-Norwood direct the Fire Chief to negotiate with all original RFP participants to revise the RFP to amended specifications and bring the results back to Council.”*

Carried

**Brian McMillan, Manager of Public Works and Environmental Services**

Re: Norwood WPCP Compliance Inspection Report

84 /10 Moved by: Councillor Hay

Seconded by: Deputy Reeve Low

*“THAT the Norwood WPCP Compliance Inspection Report be received for information.”*

Carried

**Brian McMillan, Manager of Public Works and Environmental Services**

Re: Norwood Wastewater Treatment Facility – 2009 Annual Report

85/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Hay

*“THAT the Council of the Township of Asphodel-Norwood receive the Norwood Wastewater Treatment Facility 2009 Annual Report for information.”*

Carried

**Brian McMillan, Manager of Public Works and Environmental Services**

Re: Norwood Well Supply Drinking Water Inspection Report No. 1-7TTTP

86/10 Moved by: Councillor Millett

Seconded by: Councillor Hay

*“THAT the 2009/10 Compliance Inspection Report for the Norwood Well Supply Drinking Water System be received for information.”*

Carried

**Brian McMillan, Manager of Public Works and Environmental Services**

Re: Tender #2010-01 Calcium Chloride

87/10 Moved by: Councillor Hay

Seconded by: Councillor Millett

*“THAT the Council of the Township of Asphodel-Norwood authorize the acceptance of the tender from Morris Chemicals for the supply and application of calcium chloride for the 2010 season at a cost of \$0.2250 per litre.”*

Carried

**Brian McMillan, Manager of Public Works and Environmental Services**

Re: Tender #2010-02 Crushed Gravel

88/10 Moved by: Councillor Hay

Seconded by: Deputy Reeve Low

*“THAT the Council of the Township of Asphodel-Norwood authorize the acceptance of the tender from Drain Bros. Excavating Limited for the crushing and application of aggregates in the amount of \$31,250.00 plus applicable taxes.”*

Carried

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**Brian McMillan, Manager of Public Works and Environmental Services**

Re: Tender #2010-03

89/10 Moved by: Councillor Millett  
Seconded by: Deputy Reeve Low

***“THAT** the Council of the Township of Asphodel-Norwood authorize that Cambium Environmental be awarded the request for proposal for Landfill Monitoring of the Asphodel Landfill (closed site) and the Norwood Landfill (active site) in the total amount of \$120,949.55 including taxes for a three year term.”*

Carried

**Valerie Przybilla, CAO/Clerk**

Re: Dr. Keogh

90/10 Moved by:  
Seconded by:

**Valerie Przybilla, CAO/Clerk**

Re: Merger Agreement

91/10 Moved by: Deputy Reeve Low  
Seconded by: Councillor Hay

***“THAT** the Council of the Township of Asphodel-Norwood authorize the Reeve and Clerk to execute the merger agreement between Donald John Mayes (Applicant) and The Corporation of the Township of Asphodel-Norwood.”*

Carried

**Valerie Przybilla, CAO/Clerk**

Re: Committee of the Whole Report

92/10 Moved by: Councillor Hay  
Seconded by: Deputy Reeve Low

***THAT** the Council of the Township of Asphodel-Norwood receive the building monthly update for information;*

***AND FURTHER THAT** the Council of the Township of Asphodel-Norwood receive the property standards monthly report for information;*

***AND FURTHER THAT** the Council of the Township of Asphodel-Norwood receives the fire department monthly updates for information;*

***AND FURTHER THAT** the Council of the Township of Asphodel-Norwood direct staff to include a penalty of \$250.00 in the feeding geese by-law;*

***AND FURTHER THAT** it be prepared and brought back for approval April 27<sup>th</sup>;*

***AND FURTHER THAT** the Council of the Township of Asphodel-Norwood authorize Councillor Hay and Deputy Reeve Low to accompany staff at Sir Sandford Fleming College on April 20<sup>th</sup> to receive the Business Continuity Plan prepared by the students;*

***AND FURTHER THAT** the Council of the Township of Asphodel-Norwood receives the public works department update for information.”*

Carried

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**Valerie Przybilla, CAO/Clerk**

Re: Committee of the Whole Report

93/10 Moved by: Councillor Hay

Seconded by: Deputy Reeve Low

***“THAT the Council of the Township of Asphodel-Norwood receive the Committee of the Whole report for information.”***

Carried

**ACCOUNTS**

94/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Millett

***“THAT the Council of the Township of Asphodel-Norwood receive the March accounts in the amount of \$743,647.14.”***

Carried

**CORRESPONDENCE**

For Action or Support

**Ontario Provincial Police**

Re: 2009 Reconciled Contract Policing Costs

95/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Millett

***“THAT the Council of the Township of Asphodel-Norwood receives the above noted correspondence for information and file.”***

Carried

**For Information**

**Ministry of Natural Resources** – Fisheries Management Plan Municipal Workshop

**Peterborough Veterans Wall of Honour** – Fundraising Campaign

**Association of Municipalities of Ontario** – Report to Members

**Ministry of Natural Resources** – Dealing with Human-Coyote Conflicts

**Ministry of Finance** – AORS/OGRA Partnership

96/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Hay

***“THAT the above correspondence be received for information and filed.”***

Carried

97/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Millett

***“THAT the Council of the Township of Asphodel-Norwood make a donation of \$1,000.00 to the Peterborough Veterans Wall of Honour.”***

Carried

**CAO** – attended a Development Charges workshop in Kingston last week. The information provided was interesting and good to put in place as we move forward.

**Reeve Percy** – met with the NDPS Principal to discuss the article that was published in the Norwood Shield regarding the Breakfast Program.

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**COMMITTEE UPDATES**

**Asphodel-Norwood Beautification Board**

- Reeve Percy discussed the issue of letters being sent to property owners from the Committee and advised that Municipal staff will handle these issues from now on. If they do have complaints regarding properties they are to come in and speak with the By-law enforcement officer.

**Asphodel-Norwood Historical Society**

- minutes of March 16<sup>th</sup> meeting received

**Asphodel-Norwood Library Board**

- The Westwood Library will be receiving and installing a historical plaque from the Historical Society in late May. The Westwood library will also have some interior re-arranging completed by the same time.

**BY-LAWS**

98/10 Moved by: Councillor Millett

Seconded by: Deputy Reeve Low

*“THAT the by-law to authorize voting by mail for Municipal Elections for The Corporation of the Township of Asphodel-Norwood be read a first, second and third time and finally passed and numbered 2010-23.”*

Carried

99/10 Moved by: Councillor Hay

Seconded by: Councillor Millett

*“THAT the by-law to authorize the execution of an Agreement between DataFix and the Corporation of the Township of Asphodel-Norwood and Canadian Pacific Railway Company be read a first, second and third time and finally passed and numbered 2010-24.”*

Carried

100/10 Moved by: Councillor Millett

Seconded by: Deputy Reeve Low

*“THAT the by-law to amend by-law 2009-08 as amended, being a by-law to regulate the use of land and use and erection of buildings and structures within the Township of Asphodel-Norwood be read a first, second and third time and finally passed and numbered 2010-25.”*

Carried

101/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Hay

*“THAT the by-law to prohibit feeding geese within the Township of Asphodel-Norwood be read a first, second and third time and finally passed and numbered 2010-26.”*

Carried

101/10 Moved by: Deputy Reeve Low

Seconded by: Councillor Hay

*“THAT the by-law to prohibit feeding geese within the Township of Asphodel-Norwood be read a first, second and third time and finally passed and numbered 2010-26.”*

Carried

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- 102/10 Moved by: Councillor Millett  
Seconded by: Councillor Hay  
*“THAT the by-law to authorize an Agreement between the Municipality of Trent Hills and the Township of Asphodel-Norwood be read a first, second and third time and finally passed and numbered 2010-27.”* Carried
- 103/10 Moved by: Councillor Millett  
Seconded by: Deputy Reeve Low  
*“THAT the by-law to authorize entering into an Agreement between the Corporation of the Township of Asphodel-Norwood and Brian and Jacqueline Andrew be read a first, second and third time and finally passed and numbered 2010-28.”* Carried
- 104/10 Moved by: Councillor Hay  
Seconded by: Councillor Millett  
*“THAT the by-law to authorize entering into an Agreement with The Royal Bank of Canada to confirm the Township’s Credit Facilities Terms and Conditions be read a first, second and third time and finally passed and numbered 2010-29.”* Carried

**BUDGET REVIEW**

- 105/10 Moved by: Councillor Hay  
Seconded by: Councillor Millett  
*“THAT the Council of the Township of Asphodel-Norwood approve the 2010 budget as presented.”* Carried

**CLOSED SESSION**

- 106/10 Moved by: Councillor Hay  
Seconded by: Councillor Millett  
*“THAT the Council of the Township of Asphodel-Norwood enters closed session to discuss one (2) matters concerning a proposed or pending acquisition or disposition of land by the municipality or local board and one (1) matter concerning labour relations or employee negotiations.”* Carried

**CONFIRMATION BY-LAW**

- 110/10 Moved by: Councillor Manley  
Seconded by: Deputy Reeve Low  
*“THAT the by-law to confirm the proceedings of the Council of the Corporation of the Township of Asphodel-Norwood held on the 27<sup>th</sup> day of April 2010 be read a first, second and third time and finally passed and numbered 2010-30.”* Carried

**ADJOURNMENT**

- 111/10 Moved by: Deputy Reeve Low  
Seconded by: Councillor Millett  
*“THAT the meeting held on the 27<sup>th</sup> day of April, 2010 be adjourned at 12:45 p.m. with Council to meet at the Regular Council Meeting scheduled for Tuesday, May 11<sup>th</sup>, 2010 at 9:00 a.m. or at the Call of the Chair.”* Carried

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Reeve Douglas J. Percy

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CAO / Clerk Valerie J. Przybilla