

**THE TOWNSHIP OF ASPHODEL-NORWOOD
COUNCIL MINUTES**

October 25th, 2011

2011-18

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The Municipal Council of the Township of Asphodel-Norwood held a regular council meeting on the 25th day of October 2011, at 9:00 a.m. in the Town Hall Council Chambers with the following in attendance:

Council: Reeve Percy
 Deputy Reeve Crowley
 Councillor Millett
 Councillor Kloosterman
 Councillor Hay

Staff present: Valerie Przybilla CAO / Clerk-Treasurer
 Stacy Gerow Recording Secretary

Media: Bill Freeman EMC

CALL TO ORDER

DECLARATION OF PECUNIARY INTEREST

Reeve Percy advised members that anyone having a pecuniary interest in any matter before this council could declare that interest now or at the time the matter arises. None declared at this time.

AGENDA

248/11 Moved by: Councillor Hay

Seconded by: Councillor Millett

“THAT the Asphodel-Norwood council agenda for October 25, 2011 be approved as circulated.”

Carried

MINUTES

249/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

“THAT the minutes from the regular council meeting of October 13, 2011 be adopted as amended.”

Carried

CLOSED SESSION

250/11 Moved by: Councillor Hay

Seconded by: Councillor Millett

“THAT the Council of the Township of Asphodel-Norwood enters closed session to discuss one (1) a proposed or pending acquisition or disposition of land by the municipality or local board”.

Carried

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REPORTS

R1- 2010 Financial Statements - Collins Barrows Auditors

Re: 2010 Financial Statements

Notes: The financial statements from 2010 and the amended 2009 statements were presented by Collins Barrows Auditors.

251/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

"THAT the Council of the Township of Asphodel-Norwood approve the financial statements for 2010 and the amended financial statements for 2009;

AND FURTHER THAT the Reeve and Treasurer is authorized to sign the Management Report for the year end December 312010;

AND FURTHER THAT the auditors letter of October 25 2011 be sign by the Reeve and Deputy Reeve'

AND FURTHER THAT the 2010 Financial Statements report be received for information".

Carried

The auditors were excused at 10:00 a.m.

R2- Westwood Water System

252/11 Moved by: Councillor Hay

Seconded by: Councillor Millett

"THAT the Council of the Township of Asphodel-Norwood receives the R2 report on the Westwood Water System for information".

Carried

R3-Source Water Protection

253/11 Moved by: Councillor Millett

Seconded by: Councillor Kloosterman

"THAT the Council of the Township of Asphodel-Norwood request staff to send a letter to the local MPP asking for help to expedite the Certificate of Analysis for the Norwood Landfill".

Carried

254/11 Moved by: Councillor Hay

Seconded by: Deputy Reeve Crowley

"THAT the Council of the Township of Asphodel-Norwood request staff to forward the comments regarding the draft policies for Source Water Protection to Trent Conservation Coalition Source Protection Region".

Carried

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R4- Development Charges

255/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

*"**THAT** the Council of the Township of Asphodel-Norwood request staff to prepare a by-law amendment for the existing development charges by-law number 2009-54;*

***AND FURTHER THAT** the fees outlined in schedule B remain at the current level until the expiry of the by-law".*

Carried

A recorded vote was requested by Deputy Reeve Crowley

Recorded Vote:	Yeas	Nays
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Deputy Reeve Crowley	x	
Councillor Hay	x	
Councillor Kloosterman	x	
Councillor Millett	x	
Reeve Percy	x	

Carried

R5- Statement of Development Charge Reserve Fund

256/11 Moved by: Councillor Kloosterman

Seconded by: Councillor Hay

*"**THAT** the Council of the Township of Asphodel-Norwood receives the R5 Statement of Development Charge Reserve Fund report for information".*

Carried

R6- Water and Wastewater Billing

257/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

*"**THAT** the Council of the Township of Asphodel-Norwood authorize staff to proceed with implementing a water and wastewater billing system on a monthly basis;*

***AND FURTHER THAT** related policies be drafted for Council's consideration".*

Carried

R7- Employee Group Benefits Program – Renewal

258/11 Moved by: Councillor Hay

Seconded by: Deputy Reeve Crowley

*"**THAT** the Council of the Township of Asphodel-Norwood approve the renewal of the Employee Group Benefit Program under the County-wide program effective November 1, 2011".*

Carried

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R8- Strategic Planning

It was directed by Council to contact Penny Sharman in regards to strategic planning for November 29th 2011

Carried

R9- Audit Services and appointment of Municipal Auditor

259/11 Moved by: Councillor Hay

Seconded by: Councillor Kloosterman

"THAT the Council of the Township of Asphodel-Norwood authorize staff to prepare a RFP for auditing services for 2011-2015".

Carried

R10- Appreciation Night

260/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

"THAT the Council of the Township of Asphodel-Norwood receives the R10- Appreciation Night report for information".

Carried

CORRESPONDENCE – For Action/Support

C1 Peterborough Family Resource Centre

Re: Waiving of rental fee

261/11 Moved by: Councillor Kloosterman

Seconded by: Councillor Hay

"THAT the Council of the Township of Asphodel-Norwood supports the waiving of the rental fee for the use of the Town Hall the four Thursdays in November from 9:30-11:30 am".

Carried

C2 County of Brant

Re: Support of commercial grain elevators to be removed from the industrial class

262/11 Moved by: Councillor Millett

Seconded by: Deputy Reeve Crowley

"THAT the Council of the Township of Asphodel-Norwood receive and file the above noted correspondence".

Carried

C3 Asphodel-Norwood Historical Society

Re: Possible Municipal Accommodation Changes

263/11 Moved by: Councillor Hay

Seconded by: Councillor Millett

"THAT the Council of the Township of Asphodel-Norwood receive and file the above noted correspondence".

Carried

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CORRESPONDENCE - For Information

C4 Peterborough County-City Health Unit –Board of Health Meeting Summary

C5 GPAEDC- Roundtable Discussion Invitation

C6 Ontario Good Roads Association – Newly Appointed Ministers

264/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

“THAT the Council of the Township of Asphodel-Norwood receive the above noted correspondence for information and file”.

Carried

CAO/CLERK LIST

- Valerie will be at the Zone 5 meeting Wednesday October 26 and Thursday October 27

REEVE & COUNCIL

- **Bag Tags:** Staff has sent letters to retailers and notices will be in the paper this week informing residents of the increase.
- **Unlicensed Vehicle:** Can staff find a way to have the car removed
- **Jake Brake Signs:** Requested that staff review noise by-law to see if Jake Brake signs are applicable in the description
- **Community Centre Picnic Table:** Request for the blue picnic table at the front doors to be removed or fastened to the ground
- **Drug raids and cold case files:** Council requested for the next Police Service Board agenda to address the costs

265/11 Moved by: Deputy Reeve Crowley

Seconded by: Councillor Millett

“THAT the Council of the Township of Asphodel-Norwood authorize staff to prepare a report regarding information on accessing the Policing Costs to the landowner”.

Carried

COMMITTEE UPDATES

- Asphodel-Norwood Beautification Board
- Asphodel-Norwood Historical Society
- Asphodel-Norwood Library Board
- Mill Pond Committee
- County Council

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CLOSED SESSION

266/11 Moved by: Councillor Hay

Seconded by: Councillor Millett

***“THAT** the Council of the Township of Asphodel-Norwood enters closed session to discuss two matters concerning personal matters about an identifiable individual.”*

Carried

CONFIRMATION BY-LAW

267/11 Moved by: Councillor Millett

Seconded by: Councillor Hay

***“THAT** the by-law to confirm the proceedings of the Corporation of the Township of Asphodel-Norwood held on the 25th day of October 2011 be read a first, second and third time and finally passed and numbered by-law 2011-47.”*

Carried

ADJOURNMENT

268/11 Moved by: Councillor Millett

Seconded by: Councillor Hay

***“THAT** the meeting held on the 25th day of October, 2011 be adjourned at 12:30 p.m. with Council to meet at the Regular Council Meeting scheduled for Tuesday November 8th, 2011 at 9:00 a.m. or at the Call of the Chair.”*

Carried

Reeve Douglas J. Percy

CAO / Clerk Valerie J. Przybilla