



Date received: \_\_\_\_\_

Date file deemed complete & fee received: \_\_\_\_\_

File Name/No. \_\_\_\_\_

Roll No. \_\_\_\_\_

**TOWNSHIP OF ASPHODEL-NORWOOD**

**MINOR VARIANCE APPLICATION**

**(Section 45 (1) of the Planning Act, R.S.O. 1990, c. P.13, as amended)**

The undersigned hereby applies to the Committee of Adjustment for the Township of Asphodel-Norwood under section 45 of the Planning Act for relief, as described in this application.

**1. Application Information**

Name of Applicant:	Name of Agent: (if the applicant is an agent authorized by the owner)
Address:	Address:
Telephone:	Telephone:
Fax:	Fax:
Email:	Email:

**2. Legal Description** of the subject land (municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number):

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**3. Dimensions of Subject Land (in Metric Units):**

Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_ Area: \_\_\_\_\_

**4. Official Plan** – current designation of the subject land: \_\_\_\_\_

**5. Zoning By-Law** – current zoning of the subject land: \_\_\_\_\_

**6. Relief** – Nature and extent of relief from the Zoning By-Law

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**7. Reason** – why the proposed use cannot comply with the provisions of the Zoning By-Law:

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APPLICATION FOR MINOR VARIANCE  
UNDER SECTION 45(1)



Township of Asphodel-Norwood  
2357 County Rd 45, Box 29  
Norwood, ON, K0L 2V0

Tel: 705-639-5343  
Fax: 705-639-1880  
[www.asphodelnorwood.com](http://www.asphodelnorwood.com)

**8. Access** – to the subject land will be by:

Municipal Road – year round <input type="checkbox"/>	Private Road <input type="checkbox"/>
County Road <input type="checkbox"/>	Right-of-way <input type="checkbox"/>
Provincial Highway <input type="checkbox"/>	Water <input type="checkbox"/>
Other public road (specify): _____	

**15. Water Access** – where access to the subject land is only by water:

Docking facilities (specify) \_\_\_\_\_ Parking facilities (specify) \_\_\_\_\_  
 Distance from subject land \_\_\_\_\_ Distance from subject land \_\_\_\_\_  
 Distance from nearest public road \_\_\_\_\_ Distance from nearest public road \_\_\_\_\_

**16. Existing Uses** of subject land: \_\_\_\_\_

**17. Length of time** the existing uses of the subject land have continued: \_\_\_\_\_

**18. Date purchased by current owner:** \_\_\_\_\_

**19. Existing Buildings – Structures** – Where there are any buildings on the subject land, provide a sketch and indicate for each (In Metric Units):

*Please be aware that an up-to-date location survey will be required for most applications*

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor Area:
	Side lot line setback:	

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor area:
	Side lot line setback:	

**20. Proposed uses** of the subject land: \_\_\_\_\_

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21. **Proposed Buildings – Structures** – where any buildings or structures are proposed to be built on the subject land, indicate for each (In Metric Units):

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback	Total Floor area:
	Side lot line setback:	Ground Floor area:
	Side lot line setback:	

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback	Total Floor area:
	Side lot line setback:	Ground Floor area:
	Side lot line setback:	

22. **Water** is provided to the subject land by:

- Privately-owned/operated individual well
- Publicly-owned/operated piped water system
- Privately-owned/operated communal well
- Lake or other water body

Other (specify): \_\_\_\_\_

23. **Sewage Disposal** is provided to the subject land by:

- Privately-owned/operated individual septic system
- Publicly-owned/operated sanitary sewage system
- Privately-owned/operated communal septic system
- Privy

Other (specify): \_\_\_\_\_

24. **Storm Drainage** is provided to the subject land by:

- Sewers                       Ditches                       Swales

Other (specify) \_\_\_\_\_

25. **Other Applications** – If known, indicate if the subject land has ever been the subject of an application under the **Planning Act** (specific sections shown below) for:

- Approval of a plan of subdivision (under section 51)    File # \_\_\_\_\_    Status \_\_\_\_\_
- Consent (Severance) (under section 53)                      File # \_\_\_\_\_    Status \_\_\_\_\_
- Previous Minor Variance Application                      File # \_\_\_\_\_    Status \_\_\_\_\_  
(under section 45)

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**AUTHORIZATION BY OWNER**

I, the undersigned, being the owner of the subject land, hereby, authorize \_\_\_\_\_  
to be the applicant in the submission of this application.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**DECLARATION OF APPLICANT**

I, \_\_\_\_\_ of the \_\_\_\_\_ of  
(Name) (Township/Town/Village)  
\_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_  
(Township Name) (County) (Name of County)

solemnly declare that:

All the statements contained in this application and provided by me are accurate and true  
and I make this solemn declaration conscientiously believing it to be true and knowing that  
it is of the same force and effect as if made under oath.

DECLARED before me at the \_\_\_\_\_ of \_\_\_\_\_  
(Town/Village) (Village/Town Name)

in the \_\_\_\_\_ of \_\_\_\_\_  
(County)

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(Date) (Month) (Year)

\_\_\_\_\_  
Signature of commissioner, etc.

\_\_\_\_\_  
Signature of applicant

I, \_\_\_\_\_, hereby authorize the Committee of Adjustment or their agent(s)  
(Name)

/representative(s) to attend at the property subject to this Application located at

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of Witness

This application must be accompanied by a fee of \$950.00 in cash or cheque made payable to the Township of Asphodel-Norwood.

Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to the initial application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

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**Sketch Requirements**

**It will be necessary to submit preliminary site plans for the development at the time of the filing of this application.**

**Minimum requirements will be a sketch showing the following (in metric units):**

- a) The boundaries and dimensions of the subject land;
- b) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distances of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- c) The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks, hydro lines, telephone lines or any other services) on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application.
- d) The current uses of land that is adjacent to the subject land;
- e) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- f) If access to the subject land is by water only, the location of the parking and docking facilities to be used;
- g) The location and nature of any easement affecting the subject land.